Lewisburg Area School District
1951 Washington Avenue
Lewisburg, PA 17837

The Lewisburg Area School District is pleased to offer an education option, known as LASD eSchool to our students and their families. This learning environment of cyber instruction is made possible through a partnership with the District and eToole Virtual Learning Program, a service made available through the CSIU Intermediate Unit (IU #16). The use of eToole services allows us to provide each student with an individually designed program of study using online courses from Edison Learning, Accelerate Ed, Odysseyware, and APEX Learning. The teachers for these online courses are online teachers with full teaching credentials. They are not LASD Faculty. Students enrolled in LASD eSchool are full-time Lewisburg Area School District students and may enjoy the academic, co-curricular, athletic, and social opportunities that all students enjoy. A student's progress and achievement in the LASD eSchool will be actively monitored and assessed throughout his/her enrollment in the program. Parents/families are expected to be vigilant of student attendance and performance as well.

Eligibility/Application Process

The following eligibility requirements and application procedures are to be completed by the student and parent/guardian:

1. The student must be a resident of the Lewisburg School District.

2. Parents/Guardians must be reside in the District and students must be registered in the Lewisburg Area School District through our established enrollment procedures in the Central Office. District policies, guidelines, and practices are in effect for enrollment.

3. Students and their parent/guardian must meet with the building level Instructional Planning Team of LASD designated personnel to enroll in the LASD eSchool program, sign the agreement contract, and develop a program of study for the student. The program of study will outline course enrollment, deadlines for course completion, and credits attempted. The building administrator has the final authority to approve/disapprove admission to the LASD eSchool program.

4. LASD school personnel will review the student's educational record and develop a course schedule for the student in LASD eSchool. High School students should plan to enroll full time in LASD eSchool. There may be some limited usage to accommodate other situations, including medical issues or schedule conflicts. Middle School and Elementary students will be enrolled as per unique situations.

5. For students in need of special education services, an IEP team meeting will be held in conjunction with the course planning meetings, so that we can assure students' identified goals and needs can be addressed through the use of our LASD eSchool program.

6. Parents/Guardians and students must sign the LASD eSchool Program Guidelines and the technology forms, including the Acceptable Use Policy, and attend a program orientation session prior to beginning their cyber courses. Once courses are opened for student use, there is a two-week (10 school days) window to demonstrate active log-in and participation in each course. Failure to meet this expectation will result in the District closing the courses to student access.

7. Enrollment in High School eSchool courses should occur within the first two weeks of a semester in the school year. Enrollment in eSchool for Middle School students must occur within the first two weeks of a marking period.

8. Grades earned in the LASD eSchool option will be recorded as part of the student's records in the Lewisburg School District and will count towards the student's grade point average, cumulative average, and class ran as well as eligibility for athletic and extracurricular activities. A student's grades prior to enrollment in eSchool will be proportionally factored into the student's cyber grade when appropriate. Likewise, a student's cyber performance will be considered should a student choose to return to the brick and mortar setting.

9. Seniors may not enroll in LASD eSchool the second semester of their senior year without the approval of the Superintendent or designee.

10. Blended Course Enrollment – refer to guidelines outlined in LASD Policy #141.

11. Failure to comply with the provisions of this agreement or LASD Policy #141 may result in the loss of opportunity to utilize LASD eSchool.

LASD eSchool Expectations
August 2018

Students Will:

- Take the PSSA and/or Keystone Exams at the appropriate grade levels or at end of Keystone designated courses.
- Make a good faith effort in all academic classes in which they are enrolled and complete all assignments, tests, and projects required for each course of study.
- Document evidence of active, regular participation in accordance with the course requirements. Compulsory attendance laws do apply to LASD eSchool students. Students who fall 10 or more assignments behind the pacing of a course may be expected to come on site to school to complete eSchool course work.
- Maintain regular, ongoing contact with LASD Guidance Staff and other District staff as needed. Students will work closely with their LASD eSchool teacher to accomplish their learning goals.
- Attend any scheduled meetings with an assigned District liaison to monitor progress in courses and discuss any concerns.
- Meet all established course timelines for completion.

- Actively log-in and participate in coursework a minimum of 20 hours per week for full time enrollees. (Compulsory attendance laws apply to LASD eSchool students.)

Parents/Guardians Will:

- Maintain oversight of your student's educational program in compliance with policies and guidelines outlined by the District.
- Provide a quiet working environment for the student working at home.
- Make a commitment to assist and monitor their child when he/she works at home.
- Maintain regular contact with the District regarding student's progress, and accept responsibility for contacting the District when any problems or disruptions occur that impact student's educational program.
- Monitor student progress using their log-in information.
- Assure that their student is actively participating – compulsory attendance laws apply to LASD eSchool courses.
- Attend any scheduled meetings with an assigned District liaison to monitor progress in courses and discuss any concerns.
- Assume responsibility for the cost of repair/replacement of the computer system or damaged parts as outlined in the District' Acceptable Use Policy (LASD #815).
- Provide Internet access and assume responsibility for all misconduct.

The Lewisburg District Will:
- Provide students and parents/guardians with guidance in regards to credit and course selection.
- Assure compliance with all special education regulations.
- Account for the student within child accounting and other state reporting requirements.
- Provide health services, guidance and career education services, and other District services as warranted to students in LASD eSchool.
- Track credits towards graduation and award the District diploma upon attainment.
- Provide the LASD eSchool program at no cost for enrollment, courses, or textbooks.
- Make District technology available for students, but the District does not assume the cost of Internet services. Acceptable Use Guidelines and other forms for the hardware must be completed.

Costs
The LASD eSchool is a Lewisburg Area School District public school program. There are no enrollment fees, tuitions, or charges for textbooks for school year programs of study.

Transportation
Transportation to and from school buildings for educational opportunities, co-curricular, athletic, and social opportunities is the responsibility of the parent/guardian. We ask that you work with our administration/guidance staff at the building to coordinate arrival and departure times if coming into a building for a program/course/activity.

Calendar
The LASD eSchool will follow the school district calendar for our start and end dates to the academic year. Each online course is divided into quarters or semesters, similar to our

marking periods. Therefore students in eSchool should be completing their work at similar pace to the marking periods on the school calendar.

Attendance
LASD eSchool students are full time students in the Lewisburg School District, and as such are held to the compliance with state, District, and school policies and guidelines. Because of the unique independence that is offered when taking online courses, our eSchool students and their families assume a special responsibility to actively participate in their courses. Time spent daily should be similar to time spent in school. Guidelines for completing coursework should be similar to timelines for all students to complete courses. The expectation for full time eSchool students would be to log approximately 20 hours per week and be on pace with their course outlines. Students taking fewer courses through eSchool would be responsible for hours similar to course hours associated with traditional courses in our buildings.

Please note that truancy charges are applicable when regular attendance requirements and work production deadlines are not met.

Students who are not meeting the required academic progress and attendance requirements can be removed from the program and encouraged to return to regular school programs here in the District.

LASD eSchool Agreement Signatures

Student Signature:_____   Date:_____

Parent/Guardian Signature: _____   Date: _____

District Administrator: _____   Date: _____