

## **Application for a Salary Increment for Attainment of a Master's Degree**

Any professional employee who has earned a Master's Degree is eligible to receive a salary increment. Teachers who qualify should complete the form below and return it to the Assistant Superintendent's Office along with verification.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Building: \_\_\_\_\_

I hereby certify that I have earned a Master's Degree, and I am applying for the salary increment in addition to my stated salary for the \_\_\_\_\_ school year.

Attached is one of the following:

- Official transcript noting the date of conferred Master's Degree
- Letter or statement from a college authority verifying successful completion of Master's Degree requirements.
- Copy of PA Teaching Certificate with Equivalency noted

Signature:

\_\_\_\_\_